

NORTHERN TRINITY GROUNDWATER CONSERVATION DISTRICT

Tuesday October 31, 2017
2:00 P.M.

Minutes of the Regular Board Meeting of the Board of Directors

REGULAR BOARD MEETING

The board may consider, discuss and take action, including expending funds, on any of the following agenda items:

1. *Call to order; declare meeting open to the public; and establish a quorum.*

Regular Board Meeting was called to order at 2:00 P.M. Quorum was established

2. *Introduce and administer Oath of Office to newly appointed Board Member*

H. Wayne Merritt was present to take his oath of office for Northern Trinity GCD Board Director to fill the vacancy of Tarrant County Commissioner's Office Precinct 4. Laura Schumacher, Notary for the State of Texas administrated the Oath of Office to the newly appointed Board Member.

3. *Welcome and introductions.*

Vice-President Allen welcomed those in attendance and ask for introductions.

3. *Public Comment.*

There was no public comment.

4. **Consent Agenda:** *Each of these items is recommended by the Staff and approval thereof will be strictly on the basis of the Staff recommendations. Approval for the Consent Agenda authorizes the General Manager or his designee to implement each item in accordance with the Staff recommendations. The Consent Agenda will be approved as a block. Any Board member that has questions regarding any item on the Consent Agenda may have the item pulled and considered as a regular item on the agenda. Any items so pulled for separate discussion will be considered as the first items following approval of the Consent Agenda.*
 - A. *Approval of minutes from Board meeting on August 11, 2017.*
 - B. *Approval of Current Budget Performance - Operating and Investment account statements.*
 - C. *Payment of bills/invoices received.*
 - D. *Reimburse General Manager, Field Tech, and/or Office Manager for invoices/ bills paid on behalf of the District.*

Director Cozart made the motion to approve Items A, B, C and D as presented for the Consent Agenda. Secretary Sawey seconded the motion. Motion carried.

5. *Any items from Consent Agenda that were pulled for further discussion.*

No items were pulled from the consent agenda for further discussion.

6. *Board will consider and possibly approve the District's 2016 Annual Report.*

2016 Annual Report was reviewed and accepted by the Board.

7. *Discuss and possibly adopt District Personnel Policy Manual effective January 1, 2018.*

Vice-President Allen recommended a Personnel Committee be seated prior to adopting the Personnel Policy.

Secretary Sawey made a motion to select a Personnel Committee. The motion was seconded by Director Cozart. The motion carried for creation of a Personnel Committee.

The District Personnel Committee was appointed. The committee members are Vice-President Allen and Secretary Sawey. Residing office Vice-President Allen charged the Personnel Committee with the review of the Personnel Policy Manual.

The Personnel Committee will review the submitted Personnel Policy Manual and make recommendations at the next scheduled Board Meeting.

8. *GM Report*

- *DFC / MAG update*
- *Update on database progress.*
- *Legislative Update*
- *Projected 5-year Capital Plan*

GM updated the Board on the current status of the DFC/MAG submittal to TWDB and the database progress was reviewed with a Power Point presentation. Reviewed submittals from Intera and Half & Associates to move forward to Phase II.

GM presented a summary of the Regular Session, 85th Legislative actions affecting groundwater conservation districts.

As requested by the Board from the August 11, 2017 meeting, GM presented a projected 5-year Capital Plan for the District.

9. *Other Business / Setting of next meeting*

- *Potential Rules Revisions*

The Directors set the next Regular Board Meeting for Friday December 8, 2017 at 2:00 PM to be held at 1100 Circle Drive, Fort Worth, TX.

Items on the Agenda will include: Database Phase II; Potential Rules Revisions; and Personnel Policy

10. *Adjourn.*

Motion was made by Director Cozart and seconded by Secretary Sawey to adjourn the meeting at 3:14.
Consensus vote.

PASSED, APPROVED AND ADOPTED BY THE BOARD OF DIRECTORS this

8th day of December, 2017.

Attest: , Secretary